



CVE Board Meeting Minutes **March 5, 2025 (9:00 a.m. – 11:00 a.m. EST)**

Agenda

- Introduction
- Topics
 - Review Prospective CNA Targeting and Onboarding Criteria
 - Inactive CNA Criteria Discussion
- Review of Action Items
- Closing Remarks

New Action Items from Today’s Meeting

New Action Item	Responsible Party
Review Proposal for CNA Recruitment and Onboarding	Board

Topics

Review of Prospective CNA Targeting and Onboarding Criteria

The CVE Board meeting was opened with recognition that the CVE Program had recently enacted a temporary pause on onboarding new CNAs. The pause was to ensure that onboarding guidelines were properly updated. Feedback from a recent Council of Roots meeting was shared. Two actions were presented for the Board to discuss: Updating the CNA criteria and setting onboarding process requirements.

A presentation entitled “Reviewing CNA Prospect Onboarding Criteria” was provided to the Board prior to the meeting, and the Board was informed that the discussion focus would be on CNA recruiting and onboarding, with the recommendation that future Board discussions could focus on quality of CVE Records, and CNA inactivity.

As of February 24, 2025, there were no new CVE Records from 128 CNAs in the last 365 days. Of these CNAs, 47 had been active for less than one year, and 81 had been active for more than a year. The Secretariat has been tracking these metrics since April 2024.

A draft proposal was circulated for review by the Board during the meeting: “Proposal for Updating CNA Recruitment and Onboarding Process.” This document provides Board members with a place to discuss and formalize clear criteria for CNA selection and revised CNA onboarding requirements. Members were asked to review the proposal.

The consensus on the next steps for CNA Onboarding was that:

1. The pause for announcing new CNAs will be lifted.
 2. The Board will review and finalize the draft “Proposal for Updating CNA requirements and Onboarding Process.”
 3. The Council of Roots will receive a draft of the proposal after the Board reviews it, whereupon it will be sent back to the Board for approval.
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Inactive CNA Criteria Discussion

In-depth discussion of “inactive CNA” policies was deferred to a later meeting.

Open Discussion

None.

Review of Action Items

None.

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