



CVE Board Meeting Notes

September 27, 2023 (9:00 am – 11:00 pm EDT)

Agenda

- 9:00-9:05 Introduction
- 9:05-10:25 Topics
 - Working Group Updates
 - Board Decisions: Use of Board Email List
 - Workshop: Approve Date (November 15) and Time (10:30 a.m. – 4:30 p.m. EST)
- 10:25-10:35 Open Discussion
- 10:35-10:55 Review of Action Items
- 10:55-11:00 Closing Remarks

New Action Items from Today's Meeting

New Action Item	Responsible Party
Establish coordination with the CVSS SIG.	QWG
Schedule an out of band TWG meeting to discuss next steps and plan for link rot. A Doodle poll will be sent out to identify a good date/time.	Secretariat

Working Group Updates

- Automation Working Group (AWG)
 - Working on removing empty/white spaces in record data field.
 - Brought forward a proposal to the SPWG to reject submissions with a mismatch between their CVSS score and their rating. The proposal was agreed to. Submissions with this problem will get an error message.
 - Question: Are we allowing CNAs to put in where it is on the scale, as opposed to just using the numeric value? Answer: They can do both.
 - Comment: I think the smart thing would be to take anything that is computed and leave it out.
 - Starting to prioritize the lower priority CVE Services issues. If you have interest, attend the next couple AWG meetings.
- Outreach and Communications Working Group (OCWG)
 - New podcast recently published: [How the New CVE Record Format Will Benefit Consumers](#). The SPWG Chair participated.
 - We talked this morning to some Root members who joined the OCWG meeting. Will be scheduling a meeting in October to discuss a podcast with them focused on updated Roots content.
 - Received some great content from a representative of a new CNA.
 - The rep has asked for the CVE Program to review it. OCWG has completed their review.

- The Dark Reading article about new CVE Records format has been drafted and is under review; may publish in October.
- VCEWG (Vulnerability Conference and Events Working Group)
 - Charter was approved on September 15
 - The Board had no objection to changing the working group name back to Vulnerability Conference and Events Working Group without holding a vote. The Charter will be revised with the updated name and published next Tuesday.
 - Received an informal acknowledgement from a 2024 conference co-sponsor to help run logistics. Asking for a meeting late this week.
 - Attended PSIRT last week and mentioned the 2024 conference and the goal of trying to get together the ecosystem and talk vulnerabilities.
 - Setting up two WG main workstreams: logistics, call for papers.
 - Question: Are we going to have scheduled meetings? Answer: Working on it, should start in October. Will begin with weekly meetings, and maybe move to bi-weekly later.
- Quality Working Group (QWG)
 - Working on resolving the remaining issues on the 5.01 patch release and the 5.1 minor release.
 - Also working on preparing educational material for the workshop coming up to talk about best practices around using the format.
 - Question: Is it true that CVSS 4.0 will be targeted for the schema in the 5.02 release? Answer: No, will be in the 5.1 or 5.2 minor release (patches like 5.02 do not introduce new functionality).
 - CVSS update is scheduled for October 31. The program needs to be ready quickly after that.
 - There was an action item to establish coordination with the CVSS SIG.
- Strategic Planning Working Group (SPWG)
 - The CNA rules update continues. The initial draft for review will probably be mid October.
 - Continuing to collaborate with other working groups, AWG specifically, to assure that we're not standing in their way with any decisions or inactivity.
- Tactical Working Group (TWG)
 - At tomorrow's meeting, there will be a continuation of the discussion about the ADP container issue related to copying references in CVE Records. There is not a consensus yet about how to proceed.
 - Will also discuss the schedule and agenda for the November virtual summit.
- CNA Coordination Working Group (CNACWG)
 - Question: We were going to schedule a meeting to discuss Link Rot and how we are going to go about it. What is the status? Answer: It was held/scheduled during the TWG meeting two weeks ago. Need to schedule another meeting to build out more specific activities, document a strategy. Action to schedule an out of band TWG meeting to discuss. A Doodle poll will be sent out to identify a good date/time.
 - The slides about link rot presented by the CNACWG Chair at the August 30 Board meeting explained the problem and the pathways forward. Slides have also been shared with the Council of Roots and the CNACWG membership.

Board Decisions: Use of Board Email List

- For any decisional votes, unless there is a quorum at the meeting, the vote needs to take place on the list. Board members also need at least one day (preferably two) before the voting period begins to review any related materials.
- Votes that take place during a meeting need to be documented, as well as some basis for the decision.
- Reminder to the Board that there is no contingency vote, e.g., I'll vote yes if X is changed. You can only vote on what exists at the time and the options are yes, no, or abstain. A vote cannot be changed after it has been cast.

Workshop: Approve Date (November 15) and Time (10:30 a.m. – 4:30 p.m. EST)

- There were no objections to the proposed date and time for the virtual workshop.
- For the agenda, it was recommended to move detailed topics related to CVE Services (e.g., how to reserve, publish, update, etc.) to a separate meeting to be held after the workshop. Provide a deeper dive and opportunity for questions/discussion. There was no disagreement. A suggestion was made to provide a brief overview of Services at the workshop and explain what to expect at the follow on meeting.
- The CNA Rules is an important workshop topic. It will be positioned in the agenda so it is not the first or last topic.
- Another workshop topic will be lessons learned, gotchas, and tips related to using JSON 5. Could ask some CNAs to share their experiences with JSON 5 adoption (recruit some newer CNAs for this).
- Need to send “save the date” message for November 15 soon.
- Comment: Had a virtual event that included “watch parties” so people could get together if they were in the same general geographic area. It helped the flow in this case. This is something to consider for future CVE events, but there is not enough time for logistics for the workshop.
- Comment: We do not have an easy way to identify CNAs by city, state, or region, if we were to consider a watch party format. There was discussion about addressing this with the user registry when it is rolled out. No need to ask for anything more specific than city and state (or similar for international CNAs).
- Watch parties will be considered during planning for the 2024 in-person summit. Has the potential to reduce in-person attendance. International community members might like the idea.
- The workshop agenda will be updated and sent to the board list for review.

Open Discussion

Out of time.

Review of Action Items

Out of time.

Next CVE Board Meetings

- Wednesday, October 11, 2023, 2:00pm – 4:00pm (EDT)
- Wednesday, October 25, 2023, 9:00am – 11:00am (EDT)
- Wednesday, November 8, 2023, 2:00pm – 4:00pm (EST)
- Wednesday, November 22, 2023, 9:00am – 11:00am (EST)
- Wednesday, December 6, 2:00pm – 4:00pm (EST)
- Wednesday, December 20, 2023, 9:00am – 11:00am (EST)

Discussion Topics for Future Meetings

- Sneak peek/review of annual report template SPWG is working on
- Bulk download response from community about Reserved IDs
- Finalize 2023 CVE Program priorities
- CVE Services updates and website transition progress (as needed)
- Working Group updates (every other meeting)
- Council of Roots update (every other meeting)
- Researcher Working Group proposal for Board review
- Vision Paper and Annual Report
- Secretariat review of all CNA scope statements
- Proposed vote to allow CNAs to assign for insecure default configurations
- CVE Communications Strategy